



U.S. AGENCY FOR
GLOBAL MEDIA

UNITED STATES
BROADCASTING
BOARD OF
GOVERNORS

330 Independence Avenue SW, Room 3349 | Washington, D.C. 20237 | usagm.gov | T 202.203.4550 | F 202.203.4585

November 30, 2018

Keivan Ebrahimi
MuckRock News
DEPT MR 64217
411A Highland Ave.
Somerville, MA 02144-2516

RE: Request Pursuant to the Freedom of Information Act – FOIA #19-012

Dear Mr. Ebrahimi:

This letter is an acknowledgment of your Freedom of Information Act (FOIA) request dated November 23, 2018 to the U.S. Agency for Global Media (USAGM)/Broadcasting Board of Governors (BBG), which the Agency received on the same day. In your request, you seek an electronic copy of Language Service Review Briefing Books “for the years 2000 onwards.”

For tracking purposes, your request has been assigned **Reference Number FOIA19-012**. Please refer to this number in all future correspondence with our office regarding your request. Also, be advised that the Agency processes FOIA requests on a first in, first out basis.

For purposes of assessing fees pursuant to the OMB Fee Guidelines, your request has been placed in Category III, the “all other requester” category. Consistent with Category III, you will be assessed charges to recover the full direct costs of the search for and review of the requested documents, as well as the duplication of those documents. Search and review charges for all categories are \$36/\$20/\$10 per hour, depending on the General Schedule Pay Rate of the clerical and professional staff conducting the search or review. The fee for reproduction is \$0.15 per page. Additionally, you may be charged for search time even if the agency fails to locate any records responsive to the request, or even if the records located are subsequently determined to be exempt from disclosure. We will contact you in the event your request incurs any chargeable fees.

If you have any questions regarding your request, please contact me at (202) 203-4550 or the Office of the General Counsel at the above address.

Sincerely,

H. David Kotz
Assistant General Counsel
Office of the General Counsel
Freedom of Information and Privacy Act
Office